

MEETING MINUTES - FINAL
September 9, 2013
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST

To: Board of Directors
From: David Richter, Post Secretary
Date: October 29, 2013
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – **September 9, 2013**

Board Members in Attendance:

Rick Beauregard	Sharon Bison	Kendra Bradshaw
Jim Carter	Jeff Davis	Ron Everly
Massie Hatch	Will Manker	Don McDougald
Alicia Meza	Sue Pender	Scott Pringle
David Richter	Steve Tayanipour	Andrew Young
Sean Gunning (Guest)		

1. Open Meeting

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 9 September, 2013. Mr. Will Manker, SAME OC Post President, called the meeting to order at 11:45 AM.

2. Minutes Review

Draft minutes from the August 5, 2013 BOD meeting were briefly reviewed. The minutes were approved with minor edits.

3. Announcements

Mr. Manker made the following announcements:

- Mr. Yelin's Fellow application was submitted to National (Deadline was September 2). Mr. Manker thanked Board members who assisted in that effort, including Mssrs. Tayanipour, Everly, Carter and Davis.
- Two Post BOD vacancies exist. Mr. Manker led a discussion of potential candidates that may serve as the Small Business Chair. One particular candidate was viewed as qualified and interested.

** Action Item*

- There will be a September 21 Gala at Irvine Valley College which will support Veterans' education. In addition, there will be an AAA/E event on October 3 which will feature LT GEN Bostik as the keynote speaker.

4. **Committee Chair Reports:**

Treasurer's Report

No Report.

Program Committee: Bob Yelin, Jim Pawlisch, Rick Beauregard and Massie Hatch, Co-Chairs.

Ms. Hatch reviewed the Programs.

- RECAP 8 August: NAVFAC SW, Eagles Nest
Speaker: CAPT Maurer. Despite the late scheduling, there was an excellent response.
- RECAP September 6: Golf Tournament, Eagles Nest
Mr. Davis reported that the event went very well, although proceeds were down from last year. However, he requested that the Board authorize donation of the same amount as last year (\$5,000) to the Eagles Nest Disabled Veterans' Golf Program. A motion to authorize the donation was made, seconded and approved by the members present.
- October 10: Scholarship Luncheon: Eagles Nest
Mr. Dave Shuter, LAWA, to speak. Ms. Bradshaw and Mr. Everly updated the status of the scholarship selections. The deadline was extended to September 1 which resulted in a total of over 40 applications. Reviews are underway, with Msrs. Young and Pawlisch assisting. In addition to presentation of the Scholarships, the event may include presentation of Post Awards.

** Action Item*

- November 14: Business Opportunities Symposium, Irvine Hyatt Regency
Ms. Bison provided an update of the event status. Every two weeks there is a Planning call. She has left a message with COL Colloton. Speaker scheduling is paramount, now. Ms. Bison led additional discussion of alternative advertising opportunities

** Action Item*

- Other Program Topics:
 - Ms. Hatch expressed interest in presenting a Small Business event in February 2014
 - There was a general discussion of alternative charities and the development of a more focused charity support plan.

** Action Item*

- **Streamer Committee:** Andrew Young, Chair.

Mr. Young provided a brief status of the 2013 Streamer initiative. He reported that there are about 15 streamer categories needing supporting information. We may currently be short of qualifications for Small Business, Emergency Response, and the new Community Service streamers.

Awards Committee: Sue Pender, Chair.
(No report: Acton under Programs (Oct. 10), above.)

Symposium Committee: Sharon Bison, Chair.
(Current information under Programs, above.)

K-12 and College Committee: Scott Pringle, Chair.

Mr. Pringle described the amicable winding-down of our Sunset Elementary relationship. He received advice from the Board on a response to his recent contact from LA District STEM representative re: our ongoing commitments. He additionally reported that he had contacted an Orange County STEM organization, but had not yet received a response.

Education and Mentoring Fund Committee: Jim Carter and Penelope Cornwall, Co-Chairs.

Mr. Carter reported the Independent Advisor had recommended a slight change in one of the funds and that he had executed that trade this morning. Mr. Carter confirmed that he would monitor the fund performance monthly, and report the performance to the Board quarterly.

Small Business Committee: (Vacant), Chair.

Committee developments reported in Announcements, above.

Golf Tournament Committee: Jeff Davis, Chair.
(Event recap under Programs, above.)

CPEN Day Committee: Jeff Davis, Chair.
No Report.

Executive Committee: Jim Carter, Chair.
No Report.

Scholarship Committee: Kendra Bradshaw and Ron Everly, Co-Chairs
(Current information under Programs, above.)

Membership Committee: Kendra Bradshaw, Chair.

Ms. Bradshaw reviewed the content and recommendations of a recent conference call she organized to brainstorm member attraction opportunities. Attendees included Msrs. McDougald and Richter, and Mss. Meza and Pender. She reported that there has been a link to SAME National's registration page added to our SAME/OC event registration page.

Communications Committee: Sue Pender, Chair.

No Report.

Engineering Camp Committee: Will Manker, Chair.

No Report.

Post Outreach Committee: Don McDougald, Chair.

Mr. McDougald reviewed the upcoming SAME IE, LA and SD post events. (Mr. Manker listed several other events under Announcements, above.)

Readiness Committee: Steve Tayanipour, Chair.

Mr. Tayanipour described the upcoming TISP Conference: Quad City, Iowa, October 16–18

Continuing Professional Development Committee: John Reese, Chair.

No report.

Young Member Committee: Scott Pringle and Andrew Young, Co-Chairs.

Mr. Young described the USACE Young Members Event. He also described the status of the “how to network” event he hopes to present to Young Members before the November Symposium. In addition, Mr. Young described a recent contact by Mr. Morrell who is interested in starting an SAME club at El Toro High School. The Board evaluated a number of technical issues for further consideration.

5. Other Business

Mr. Manker solicited Board interest in attending an upcoming Post Leaders Workshop. Ms. Cornwall attended in Alexandria, VA on 5-7 August, 2013. The next workshop is in Las Vegas, NV on 30-31 January.

6. Action Item Review

Mr. Richter reviewed Action Items from the last BOD Meeting. Items not adequately addressed, and/or otherwise deemed still relevant, are carried forward below. Action Items developed in the current meeting were then reviewed. All current Action Items are summarized below.

1. Invite New (SB) BOD Candidate to Next BOD Meeting

Deadline: In Advance of 10/7/13 Meeting

Responsible Person: **Manker**

2. Awards Program: Determine suitability of presentations at Scholarship meeting, and awardees

Deadline: In Advance of 10/10 Scholarship Meeting

Responsible Persons: **Awards Committee/Manker**

3. Provide interest in serving on a temporary Committee produce a Charity Giving Plan

Deadline: Next BOD Meeting

Responsible Persons: **Board**

4. Send CPEN Readiness Panel Copies of Post Readiness Plan
 Deadline: Next BOD Meeting
 Responsible Persons: **Tayanipour**

7. **Next Meeting**

The next Board meeting will be at Ninyo and Moore's Irvine office on **Monday 7 October 2013**.

The lunch sponsor for this meeting will be **Faithful + Gould**.

The updated Lunch Sponsor list for the BOD meetings is below:

<u>LUNCH SPONSORSHIPS</u>		
Last	Firm	Next
06 August 2012	Faithful + Gould	October 2013
10 September 2012	CBI Federal Services	November 2013
1 October 2012	IES	December 2013
5 November 2012	EMAX	January 2014
-	Aliza Corporation	February 2014
-	MS Hatch Consulting	March 2014
5 December 2012	VA Consulting	April 2014
7 January 2013	SCS Engineers	May 2014
4 February 2013	Ninyo & Moore	June 2014
4 March 2013	Cardno ERI	July 2014
4 April 2013	RBF Consulting	August 2014
6 May 2013	New Venture Consulting Svcs.	September 2014
3 June 2013	Huitt-Zollars	October 2014
8 July 2013	URS Corporation	November 2014
5 August 2013	Kleinfelder	December 2014
9 September 2013	DCA Civil Engineering Group	January 2015

8. **Adjournment**

Mr. Manker adjourned the meeting at approximately 1:35 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "D Richter", is written in a cursive style.

David L. Richter, Post Secretary