

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: Jeff Davis
Date: March 5, 2007
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – February 5, 2007

Board Members (in attendance):

- Peter Supko
- Will Manker
- Emil Popov
- Sebrina Tomas
- Penny Cornwall
- Bob Yelin
- Jeff Davis
- Judy McKeehan
- Jim Carter
- Ron Everly

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Kleinfelder, Inc. on Monday, February 5, 2007. Ron Everly, SAME OC President, called the meeting to order at approximately 11:55 am after lunch.

1. Minutes Review

- Draft minutes from the January 2007 BOD meeting were reviewed. The minutes were approved as amended.

2. Treasurer's Report

- Penny Cornwall presented the monthly treasurer's report. The account status is the following:
 - o Checking \$22,213.81
 - o Investment CD \$14,364.00

3. Old Business

- 2007 BOD Nominees: The BOD reviewed the final slate of 19 nominees for the 2007 BOD. The 2007 BOD will be voted on and installed at the February Post meeting.
- Administrative Support: Kathy Caswell has offered to help out with Post administration. Bob Yelin will contact Kathy to discuss a list of duties. Bob will get back with Sebrina Tomas, SAME OC Administrator, regarding Kathy's response.
- Streamer Awards: The streamer applications were submitted one day ahead of time. We need to check the SAME National website to confirm they were received.
- Future Streamers: The BOD discussed preparing a programs matrix to assist in meeting the streamer requirements for the year. Will Manker will set up a meeting between the

Awards and Program Committees to discuss developing the matrix. Jeff Davis will send an existing matrix to Will Manker, Bob Yelin, and John Cromwell to use as a template. The BOD discussed the Post being more interactive with organizations such as Future Scientists of America (FSA).

- Firm Endorsement: Michael Merino requested an endorsement from the SAME OC President, Ron Everly. Ron submitted a letter of endorsement and encouraged Mr. Marino's firm to be more active in the Post.
- Membership: Emil Popov provided an update on his contact with ROTC's at California State University Long Beach and Fullerton and Chapman College. The Officer in Charge (OIC) requested a letter of intent. The BOD discussed inviting ROTC members to Post meetings free of charge.
- J. Thomas Miles Memorial Scholarship: The scholarship will be presented on Friday, March 16. Ron Everly will contact Karen Miles to inform her of the event.

4. Website

- Jeff Davis will contact Presslink for an update on status of website. Jeff will call the previous website provider, Designed Internet Solutions, to cancel their service.

5. Program Committee Report

- The BOD discussed the upcoming programs for 2007:
 - o February 22 –Joint lunch meeting with the SAME Los Angeles Post @ Proud Bird. Dan McKercher will be the speaker for the event. The Los Angeles Post will be the sponsoring Post for the event. The OC Post will provide a retirement gift for Dan worth approximately \$50. In addition, the 2007 BOD nominees will be sworn-in at the meeting.
 - o March 6 – Joint lunch meeting with the SAME Los Angeles Post @ Joint Forces Training Base Los Alamitos. COL Richard Thompson will be the speaker for the event. The Orange County Post will be the sponsoring Post for the event. John Cromwell and Jeff Davis need to confirm the date with COL Thompson for the event.
 - o The calendar for the remaining monthly Post meetings is as follows:
 - Apr 26 – UCI University Club
 - May 24 – UCI University Club
 - Jun 28 – MCB Camp Pendleton
 - Jul TBD – Angel Game
 - Aug 23 - UCI University Club
 - Sep 28 – Golf Tournament, Green River Golf Club
 - Oct 25 - UCI University Club
 - Nov TBD – Business Opportunity Symposium, Location TBD (Jim Carter will look into a date for the symposium)
 - Dec 8 – Holiday Ball, Fort MacArthur

6. New Business

- J. Thomas Miles Memorial Scholarship: The scholarship will be presented to Peter Esh at a Friday, March 16, 7:30 am, breakfast meeting at the UCI University Club. The BOD approved a one-year student membership with the scholarship.
- The BOD requested that we obtain business cards for the Post. Also, we need to inquire about setting up separate email accounts to help manage Post email. Jeff Davis will check with Presslink about setting up the accounts.


7. Upcoming Events

- February 22 – Joint lunch meeting with the SAME Los Angeles Post @ Proud Bird, Dan McKercher, USACE-LA Chief Contracting Officer, “Upcoming Opportunities with the USACE-LA”

8. Next Meeting

- The next Board meeting will be at Kleinfelder’s Irvine office on Monday, March 5, 2007. Lunch sponsor for this meeting will be Ninyo & Moore.
- Meeting adjourned approximately 1:24 pm.

Respectfully submitted,



Jeffrey A. Davis

O.C. Post Secretary