

**MEETING MINUTES  
BOARD OF DIRECTORS  
SAME ORANGE COUNTY POST**

**To:** Distribution  
**From:** Jeff Davis  
**Date:** February 5, 2007  
**Subject:** S.A.M.E. Orange County Post Board of Directors Meeting – January 8, 2007

**Board Members (in attendance):**

- Peter Supko
- Will Manker
- John Cromwell
- Sebrina Tomas
- Penny Cornwall
- Emil Popov
- Jeff Davis
- Raylene Brown
- Steve Tayanipour
- Jim Carter
- Ron Everly

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Kleinfelder, Inc. on Monday, January 8, 2007. Penny Cornwall, SAME OC Treasurer and the senior officer present, called the meeting to order at approximately 11:58 am after lunch.

**1. Minutes Review**

- Draft minutes from the December 2006 BOD meeting were reviewed. The minutes were approved with minor modifications.

**2. Treasurer's Report**

- Penny Cornwall presented the monthly treasurer's report. The account status is the following:
  - o Checking                   \$23,622.97
  - o Investment CD           \$14,330.98
- Penny Cornwall stated that the Bank of America investment CD had an interest rate of 3.63%. She believes we can get a better rate and is looking for other investment options.
- Penny Cornwall stated that she is preparing the submittal for the 2006 tax year.
- The 2007 budget has been approved by the BOD and was signed by Ron Everly, SAME OC President.
- PBS&J has requested that the \$150 fee be waived for the November 2006 symposium because they did not attend. The BOD agreed that the fee should not be waived because they were a "no show" and the Post was still responsible for paying for their meal. Sebrina Tomas will send a letter to PBS&J requesting payment.

### **3. Old Business**

- Nominations Committee: The BOD discussed the nominations for the 2007 BOD. The BOD discussed the recommendations of the Nominations Committee and approved a slate of 19 nominees for the 2007 BOD. The 2007 BOD will be voted on and installed at the February Post meeting. The BOD decided that if a BOD member misses three consecutive BOD meetings, they will be dismissed as a member.
- Administrative Support: The BOD discussed hiring an outside management company for the November Business Opportunity Symposium. Raylene Brown will assemble a list of companies and associated costs. Sebrina Tomas needs help at the registration table. The group suggested we create a volunteer schedule for the Post meetings.
- Streamer Awards: Will Manker prepared three (of four) streamer applications for review by the BOD, Relationships, Outreach, and Education. Will requested comments be sent to him by January 15.
- Membership: The Post needs to have a better handle on Post membership. We want to focus on youth membership including a one-year membership for scholarship recipients. Emil Popov will contact the ROTC at UCI and Cal State Fullerton.

### **4. Website**

- Jeff Davis stated that Presslink is updating our website for approximately \$3,800. The website will be updated by January 31.

### **5. Program Committee Report**

- The BOD discussed the upcoming programs for 2007:
  - o January 19 – Joint breakfast meeting with the SAME Los Angeles Post @ Luminarias
  - o February 22 –Joint lunch meeting with the SAME Los Angeles Post @ Proud Bird. Dan McKercher will be the speaker for the event. The Los Angeles Post will be the sponsoring Post for the event.
  - o March 6 – Joint lunch meeting with the SAME Los Angeles Post @ Joint Forces Training Base Los Alamitos. COL Richard Thompson will be the speaker for the event. The Orange County Post will be the sponsoring Post for the event. John Cromwell and Jeff Davis need to confirm the date with COL Thompson for the event.
  - o The calendar for the remaining monthly Post meetings is as follows:
    - Apr 26 – UCI University Club
    - May 24 – UCI University Club
    - Jun 28 – MCB Camp Pendleton
    - Jul TBD – Angel Game
    - Aug 23 - UCI University Club
    - Sep 28 – Golf Tournament, Green River Golf Club
    - Oct 25 - UCI University Club

- Nov 15 – Business Opportunity Symposium, Location TBD
- Dec 8 – Holiday Ball, Fort MacArthur

**6. New Business**

- Miles Scholarship: The scholarship will be presented to Peter Esh at a Friday, March 16, 7:30 am, breakfast meeting at the UCI University Club. The BOD approved a one-year student membership with the scholarship.
- The BOD requested that we obtain business cards for the Post. Also, we need to inquire about setting up separate email accounts to help manage Post email. Jeff Davis will check with Presslink about setting up the accounts.

**7. Upcoming Events**

- January 19 – Joint breakfast meeting with the SAME Los Angeles Post @ Luminarias

**8. Next Meeting**

- The next Board meeting will be at Kleinfelder's Irvine office on Monday, February 5, 2007. Lunch sponsor for this meeting will be MARRS Services.
- Meeting adjourned approximately 1:30 pm.

Respectfully submitted,



Jeffrey A. Davis

O.C. Post Secretary