

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: Jeff Davis
Date: December 4, 2006
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – November 6, 2006

Board Members (in attendance):

- Raylene Brown
- Will Manker
- Bob Yelin
- Sebrina Tomas
- Penny Cornwall
- Jeff Davis
- Judy McKeehan
- Jim Carter
- Ron Everly

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Kleinfelder, Inc. on Monday, November 6, 2006. Ron Everly, SAME OC President, called the meeting to order at approximately 12:00 am after lunch.

1. Minutes Review

- Draft minutes from the October 2006 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

- Penny Cornwall presented the monthly treasurer's report. The account status is the following:
 - o Checking \$19,425.15
 - o Investment CD \$14,264.08
- The BOD approved moving \$10,000 from the checking account into the CD account.
- The outstanding payments for the Annual 2005 Business Opportunities Symposium have been resolved.

3. Website

- Jeff Davis and Raylene Brown will work with David Symington from Huitt Zollars to update the website.
- John Reese's cell number needs updating on the website.

4. Program Committee Report

- Great meeting on October 26! Thank you letters were received from the scholarship recipients. The letters will be posted on the website.
- November 16 – Business Opportunities Forum: 79 registered attendees (including speakers) and 17 booths
- Sebrina Tomas will send out two more announcements for the Forum.
- The scheduled speakers for the Forum are as follows:
 - o Dan Sulzer, USACE-LA Planning Division (have biography)
 - o Larry Sievers, USACE-LA FUDS Program (have biography)
 - o Walter Sandza will replace Bob Kirkbright, NAVFAC SW Environmental Business Line Manager (have biography)
 - o Treacy Stone will replace Ron Gilchrist, Navy BRAC PMO West (have biography)
 - o Small Business Panel (Nick Manilasay, Lora Morrow) (have biography)
 - o Jack Stormo, MCLB Barstow(have biography)
 - o Capt Giorgione, CO NAVFAC SW, keynote speaker (have biography)
- December 9 – Annual Christmas Ball

5. Old Business

- 2005 Symposium OCB Charges – Ron Everly and Jeff Davis met with Tom Johnson and Erika May from OCB on October 20, 2006. The purpose of the meeting was to discuss the \$2,100 invoice from OCB for printing charges from the 2005 event. OCB was provided a complimentary booth in exchange for the printing services. As a result of the meeting, OCB requested that the SAME BOD consider paying a portion of the invoice and they would consider providing services for the 2006 Symposium. The BOD agreed that we would not pay any portion of the invoice because of the initial agreement with OCB. Also, Jeff Davis sent two emails to Tom Johnson (October 24 and 31) outlining our printing needs for the 2006 event. OCB did not respond to either email. The SAME BOD agreed that we should approach Consolidated Reprographics (CR) to provide the printing services for this year's event.
- Fundraiser to help military families – Raylene Brown sent two people to attend a fundraiser for the 1st Marine Division at the Balboa Bay Club on October 26.
- We need to update our membership roster.

6. New Business

- Steve Sheppard from SAME National sent an announcement for Post Operations training.
- The awards/nomination committee will meet next month because streamers are due January 31, 2007.

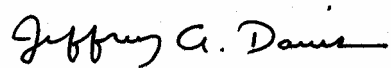
7. Upcoming Events

- November 16 – Business Opportunities Symposium, Irvine Marriott, 7:30 am – 2:00 pm.

8. Next Meeting

- The next Board meeting will be at Kleinfelder's Irvine office on Monday, December 11, 2006. Lunch sponsor for this meeting will be DCA Civil Engineering Group.
- Meeting adjourned approximately 1:13 pm.

Respectfully submitted,



Jeffrey A. Davis

O.C. Post Secretary