

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: Sharon Bison (for) David Richter
Date: June 8, 2010
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – June 7, 2010

Board Members (in attendance):

- | | | |
|--------------------|---------------------|-----------------|
| - Rick Beauregard | - Jim Carter | - Ron Everly |
| - Jeff Davis | - Rich Fowler | - Judy McKeehan |
| - Sharon Bison | - Penelope Cornwall | -Don McDougald |
| - Sue Pender | - Scott Pringle | |
| - Steve Tayanipour | - Bob Yelin | |

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 7 June 2010. Mr. Davis, the SAME OC Post President, called the meeting to order at noon..

1. Minutes Review

Draft minutes from the May 2010 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

- Ms. Cornwall, submitted her monthly report for review by the BOD. With respect to the laddered CD purchases, Wells Fargo apparently has the best rate so Ms. Cornwall will initiate purchase. Penny indicated that the CMAA check was issued and delivered by Jeff. All bills are up to date and a computer/projector have been purchased and receipts are in hand.

3. Program Committee Report

Meetings and Events:

- o Thursday, 22 April, 2010: Lunch Program Follow Up (CMAA Joint Meeting). The check was cut to CMAA and Jeff delivered it
- o Thursday May 27: Lunch Program: The Board expressed their appreciation to Dr. Yelin for his efforts to recruit Mary Lingua for this meeting and their satisfaction with her presentation.
- o Thursday, 24 June: Camp Pendleton Day. Mr. Carter led the discussion. The event is sold out for exhibitors. Currently there are approximately 520 individuals registered for this event. It was decided that we should cap the event at 650

individuals. There are currently 2 Silver Star Sponsors (Harper Construction and ARXX) with Republic Services expressing an interest but no commitment yet. ARXX was allocated booth space but Harper will not be exhibiting, nor will Republic if they opt in. The speaker lineup has not been finalized—this is a priority and Rob and Steve are working on this. Capt. Chris Manis has been invited to present as well as the base commander from MCI West.

- The various committees gave their reports and good progress is being made on all fronts. Logos, bios and ads are coming in and should be available to send to Consolidated Reprographics by their deadline of 6/18. We aren't having so much luck with the speaker bios but Rob was going to enlist some help to try to get this accomplished. Jim has had further discussions with Beth from Camp Pendleton regarding the ice cream social. If we end up not getting another speaker for after lunch, the plan would be to extend the ice cream social for more networking time. Jim indicated that the ice cream social would run \$7.00 per person but that we would forego dessert with lunch so would be close to a wash from an expense standpoint. We discussed whether a list of exhibitors should be included in the program and the Board decided this was not necessary. A list will be made available at the event (possibly a board as well). Since we anticipate raising even more funds than last year, there was discussion of possibly adding a third charity or giving more than \$10K to each of the two existing charities. This was tabled for further discussion. Jim reported that a reporter had contacted him about attending the event but not yet confirmed. Penny will begin the process of putting together a post-event press release so that we can get some post event publicity. Scott reported progress in discussions with 2 firms who provide audio/video support and intends to meet with them at the base and get them sufficient information so that they can provide us with a cost estimate for the event. There was discussion about offering them a spot in the program for advertising. There was discussion about better organizing the Q and A portion of the event. It was suggested that several questions be “planted” and that there be 3 or 4 roving microphones and volunteers to assist in this area.
- July: Dark
- Thursday, 26 August: Lunch Program – Joint SAME/OC-SMPS meeting. The format for this event needs to be decided. Is the intent for this to be a breakfast or lunch workshop (~ 3 hours). Dr. Yelin expressed his feelings that buffet lunches can be very cumbersome and time restrictive. There was agreement to try to finalize the plan during upcoming conference call on June 9. Sue will send an email to Ruth at SMPS. Rick had an idea about a speaker (a San Diego economic research specialist) who could possibly speak about “bridge to economic recovery”.
- Friday, 10 September: Golf Tournament: Jeff indicated that this will get major attention, including advertising, once we have completed the CPEN event.
- Thursday, 7 October Scholarship Lunch Meeting. It was discussed that since Col. Dombi has left, we need to start making additional contacts for this event.
- Thursday, November 4 Annual Symposium. Jim and Sharon met with Christine Burns from Anaheim Hyatt Regency. It is a larger venue with better layout,

ample parking, and freeway close. Rich F. indicated he had a contact at the Irvine Hyatt that has offered substantial discounts and he will see if there is any opportunity there.

4. **Old Business**

Scholarship and Engineering Camp Applicants – Mr. Manker and Mr. Patton led the discussion.

- Scholarship Applicants -
 - Neither Mr. Patton nor Mr. Manker were available to discuss.
 - Miles Scholarship –Mr. Everly reported that he had received authority from the Miles family for SAME to add \$2500 to the scholarship and indicated that they would be interested in making a contribution. Ron will follow up.
- Engineering Camp Applicants –
 - Mr. Manker not present at this meeting
- Student Chapter Update:
 - Scott indicated that UCI did not act on numerous requests regarding student Chapter so he is looking into ROTC programs at local high schools. This will be revisited after CPEN event.

Web Site Updates – Ms. Pender reported that the Facebook and Twitter links are now available on the OC Post website and that contact names are being added for sustaining membership (Ron will assist in this effort). S Bison to send Sue a PR list that can be used to get publicity for SAME. Jeff mentioned that we will be getting a link to the national website regarding Job offerings.

Computer/Projector/Badges: New computer and projector have been purchased. They will be maintained by the Post Secretary. The new BOD badges are now available and will be maintained by Alicia. Jeff also mentioned that he has the flagpole in his office and that Ron Everly will take responsibility for getting it to events.

Readiness Plan: Steve reminded the Board of the March meeting with the City of Irvine and stressed that we should all consider “readiness” as a business opportunity. He indicated that the draft Readiness Plan is awaiting Jeff’s signature. There appear to be 3 people with requisite qualifications but this will be confirmed. Bill Arrington has been invited to meet with the Post to discuss Readiness further. Steve also stressed that we should all “get involved” with disaster exercises.

5. **New Business**

- The Board was reminded that 1 July is Col. Magness’ last day at the LA COE and that there will be a Change of Command event. Jeff Davis will be presenting Col Magness with a personalized clock on Tuesday, June 8.

- Jeff reported that Tonya Compton has resigned from the Board due to scheduling /work load conflicts.

6. Next Meeting

- The next Board meeting will be at Ninyo and Moore’s Irvine office on Monday, 12 July 2010. The lunch sponsor for this meeting will be VA Consulting.
- Recent lunch sponsors for the BOD meetings have been:

7 June 2010	EMAX
3 May 2010	IES
12 April 2010	Shaw
1 March 2010	Faithful + Gould
2 February 2010	DCA Civil Engineering Group
11 January 2010	Kleinfelder
7 December 2009	URS Corporation
2 November 2009	Huitt-Zollars
5 October 2009	Chambers Group, Inc.
14 September 2009	Ninyo & Moore
3 August 2009	SCS Engineers
13 July 2009	VA Consulting
1 June 2009	Hill International

- The meeting adjourned at approximately 1:30 pm.

Respectfully submitted, Sharon Bison (for) David Richter, SAME OC Post Secretary