

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: Will Manker
Date: July 12, 2009
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – June 1, 2009

Board Members (in attendance):

- Jim Carter
- Don McDougald
- David Richter
- Bart Patton
- Will Manker
- Penelope Cornwall
- Bob Yelin
- Scott Pringle
- Sharon Bison
- Jeff Davis
- Ron Everly
- Don Mitchell
- Alicia Meza

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 1 June 2009. Mr. Jeff Davis, the SAME OC Post President, called the meeting to order at approximately 11:55 am, after lunch.

1. Minutes Review

Draft minutes from the May 2009 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

- Ms. Penelope Cornwall, the SAME OC Post Treasurer submitted her monthly report for review by the BOD.
- Ms. Cornwall notified the BOD that our Certified Public Accountant (CPA) had contacted the State for records of incorporation and they have since been received.
- With one of our \$15K Certificates of Deposit (CDs) expiring soon, Ms. Cornwall recommended that the Post purchase a one-year \$50K CD. A motion was passed to purchase the CD.
- The BOD discussed Errors and Omissions (E&O) insurance. The conclusion was that SAME National maintains a policy that covers individual chapters.
- Ms. Cornwall gave further clarification about the OC Post's status as a 501(c)3 non-profit organization. Dues and donations to 501(c)3 organizations are tax-deductible. 501(c)3 organizations, like the OC Post, may not lobby for legislation.

3. Program Committee Report

The OC Post Program Chair, Dr. John Cromwell, was not present, however he did send an e-mail, dated 1 June detailing the upcoming Program schedule. In addition, Jeff Davis and Jim Carter, the OC Post Vice President, discussed the upcoming programs.

- Thursday, May 21 – Joint Services Training Center Los Alamitos, Building 19. We had a strong turnout for General Coombs, the Commanding Officer of the Joint Services Training Center Los Alamitos, who gave a presentation about the Center. Approximately 90 people attended. We learned that General Coombs was retiring in July.
- Thursday, June 25 – Camp Pendleton Day. This year, the Orange County and San Diego Posts of SAME are co-hosting the event, joined by BDA-OC, SMPS-OC, SMPS-SD and Association of General Contractors (AGC). Thus far, over 250 people have registered for the event, with 15 corporate and 12 lunch sponsors, as well as 13 exhibitors. Jim Carter and Rob Rouse, from the SD Post, have arranged the speakers: CDR Glenn Shephard , CENTRAL IPT Asst. Operations Officer; CDR R. Augustus Lim , AC/S Facilities, Public Works Officer; Mr. Lupe Armas , Assistant Chief of Staff, Env. Security, Camp Pendleton; Mr. Robert Kirkbright , Environmental Business Line Manager, NAVFAC SW-DIV; John Coon , Chief Engineer, NAVFAC SW & Capital Improvement Business Line Coordinator; Keynote Speaker: Colonel Carl J. Woods, Acting Deputy Commander of MCI West. The OC Post will donate their proceeds to the Armed Services YMCA and Operation Homefront, benefiting U.S. Marines and their families with checks to be awarded the day of the event.
- July – The BOD has decided that no event will be hosted in July, since this is typically a month for family vacations
- Thursday, August 27 - Eagle’s Nest, Cypress. This meeting will be jointly hosted with the SMPS and the topic is “Successful Federal Marketing” with speakers for small businesses and larger businesses who need a refresher course in basic marketing of Federal programs.
- Friday, September 11 – Annual SAME Golf Tournament. The event will be held at the Navy Golf Course at the Eagle’s Nest, in Cypress.
- Thursday, October 23 – Eagle’s Nest, Cypress. U.C. Irvine Scholarship meeting. Speaker TBD. Col Janice Dombi is a potential candidate. OC Post will present the Miles Scholarship.
- Thursday, 19 November - Business Opportunities Symposium, Costa Mesa Hilton.
- Saturday, December 5 – SAME Holiday Ball, Ft. MacArthur.

4. SAME National

Jeff Davis reported that the OC Post received three streamers this year at the SAME National Conference in Salt Lake City, May 12-15. The Post won two streamers with distinction: Outreach & Communications and Relationships & Recognition. In addition, the OC Post received the Membership Streamer.

5. SAME Engineering Summer Camp

A student from Santa Ana High School, and member of the school's JROTC program, Hector Morales, will be the OC Post candidate for the Seabee Engineering Camp at Naval Base Ventura County this summer. The Post will send a check for \$500 to Erin Ingersoll, at SAME Headquarters.

6. Scholarships

Mr. Bart Patton reported that packages for the three annual OC Post scholarships (\$2,000 each) had been sent to the University of California, Irvine. The Thomas J. Miles scholarship package has not been sent yet. The BOD approved \$2,500 in support for the Thomas J. Miles Scholarship for 2009.

7. New Business

- At the May BOD meeting, Dr. Scott Pringle introduced the concept of the OC Post acting as sponsor to a Student Chapter. At the June meeting, he said that in the next couple of months he would prepare a capture plan and make specific recommendations to the BOD. The target date for initiation of the student chapter is the beginning of the school year, in the fall. One option is to coordinate with an existing ROTC program at one of the local colleges. Immediate Past President, Bob Yelin, volunteered to support this effort.
- Mr. Ron Everly, OC Post Membership Chair, reported that Captain Emil Popov, California National Guard, and a former OC Post board member has returned from his assignment in Afghanistan. The BOD enthusiastically welcomes Captain Popov back to the OC Post in his role as one of the Directors. In addition, Ron reported that Alistar Hufton recently joined the OC Post as a young member. Some discussion about how to encourage new members focused on membership packages and potential discounts for registration at the November Business Symposium.

8. Next Meeting

- The next Board meeting will be at Ninyo and Moore's Irvine office on Monday, 13 July 2009. The lunch sponsor for this meeting will be VA Consulting.
- Recent lunch sponsors for the BOD meetings have been:

1 June 2009	Hill International
4 May 2009	EMAX Laboratories
13 April 2009	Integrated Environmental Services (IES)
2 March 2009	Enviro Compliance Solutions, Inc. (ECS)
2 February 2009	DCA Civil Engineering Group
5 January 2009	Kleinfelder
1 December 2008	URS Corporation
3 November 2008	Huitt-Zollars
6 October 2008	Don Mitchell Consulting
8 September 2008	Chambers Group, Inc.

4 August 2008	Hill International
7 July 2008	VA Consulting
2 June 2008	Ninyo & Moore
5 May 2008	DCA Civil Engineering Group
7 April 2008	SCS Engineering

- The meeting adjourned at approximately 1:05 pm.

Respectfully submitted,

Will Manker

SAME OC Post Secretary