

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: Will Manker
Date: August 2, 2009
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – July 13, 2009

Board Members (in attendance):

- | | | |
|-----------------|---------------------|--------------------|
| - Jim Carter | - Penelope Cornwall | - Jeff Davis |
| - Peter Supko | - Bob Yelin | - Ron Everly |
| - David Richter | - Scott Pringle | - Don Mitchell |
| - Don McDougald | - Sharon Bison | - Judy McKeehan |
| - Alicia Meza | - John Cromwell | - Steve Tayanipour |
| - Will Manker | | |

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 13 July 2009. Mr. Jeff Davis, the SAME OC Post President, called the meeting to order at approximately 11:55 am, after lunch.

1. Minutes Review

Draft minutes from the June 2009 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

- Ms. Penelope Cornwall, the SAME OC Post Treasurer submitted her monthly report for review by the BOD.
- Ms. Cornwall confirmed that with the exception of an outstanding invoice from CR Reprographics for \$4,000, the 25 June Camp Pendleton Day finances have been settled. The event was a critical and financial success. Each of the charities (Armed Services YMCA and Operation Homefront) received a \$10,000 check on the day of the event.
- A new \$50,000 Certificates of Deposit (CD) will be purchased in July, as agreed by the BOD at the June meeting.

3. Program Committee Report

The OC Post Program Chair, Dr. John Cromwell, and Mr. Jim Carter, the OC Post Vice President, discussed the recent Camp Pendleton Day event and upcoming programs.

- Thursday, June 25 – Camp Pendleton Day. This event was a tremendous success, with over 600 attendees this year. By co-hosting the event, the Orange County and San Diego Posts of SAME, in conjunction with the BDA-OC, SMPS-OC, SMPS-SD and Association of General Contractors (AGC), were able to quadruple the attendance over last year’s event. While the event organizers attributed the event success to weekly teleconferences and close coordination leading up to the event, the BOD singled out Mr. Jim Carter and Ms. Alicia Meza for recognition of their exemplary efforts. Several lessons learned were discussed with the objective of further improving the event next year. Ms. Meza compiled a list of comments that were received from attendees. \$20,000 in proceeds from this event was awarded to the Armed Services YMCA and Operation Homefront, benefiting U.S. Marines and their families.
- July – The BOD has decided that no event will be hosted in July, since this is typically a month for family vacations
- Thursday, August 27 - Eagle’s Nest, Cypress. This half-day meeting will be jointly hosted with the SMPS and the topic is “Successful Federal Marketing”. Potential speakers are Ms. Massie Hatch of URS, Ms. Lora Morrow of NAVFAC Southwest, Mr. Jim O’Connell – former Navy, and a proposal-writing consultant. SMPS will handle registration and split the event proceeds with the OC Post.
- Friday, September 11 – Annual SAME Golf Tournament. The event will be held at the Navy Golf Course at the Eagle’s Nest, in Cypress. So far, 26 players have registered. Jeff Davis anticipates needing help from other BOD members the day of the event.
- Thursday, October 23 – Eagle’s Nest, Cypress. U.C. Irvine Scholarship meeting. Speaker TBD. Col Janice Dombi and Colonel Donahue are potential speakers. OC Post will present the Miles Scholarship.
- Thursday, November 19 - Business Opportunities Symposium, Costa Mesa Hilton.
- Saturday, December 5 – SAME Holiday Ball, Ft. MacArthur.
- Friday, January 15, 2010 – Breakfast with the Chief, General Van Antwerp.

4. **Old Business**

Warriors Career Bridge - Mr. Ron Everly reminded the BOD that in a previous conference call with Rubina Chaudhary, the Chairperson of the Warriors Career Bridge Committee (WCBC), the BOD agreed to provide web support for the WCBC. Options that have been discussed were: helping the WCBC with a link to the OC Post website; developing the WCBC website; and providing a resume up-loading function for veterans. These comments helped initiate a discussion about the state of the OC Post website and broader question of whether an improved website, with WCBC links, could be created by the OC Post webmaster, Presslink. Jeff Davis said he would contact Presslink about some of the options and their costs

SAME Engineering Summer Camp - Dr. Cromwell reported that although two students from Santa Ana High School’s JROTC program were eligible to attend the

Seabee Engineering Camp at Naval Base Ventura County this summer, both had schedule conflicts. After communicating with the Engineering Camp coordinator, Ms. Erin Ingersoll at SAME Headquarters, the OC Post elected to send another deserving student from another part of the country. The OC Post will send a \$500 sponsorship check to SAME Headquarters.

Scholarships - Mr. Peter Supko described the challenges faced by the UC Irvine Civil and Environmental Engineering Affiliates (Affiliates) in securing reliable funding to support the Thomas J. Miles Memorial Scholarship. Cuts in the California State budget and education in particular will likely compound the problem. The Thomas J. Miles Memorial Scholarship was originally funded 50% by the Affiliates and OC Post in recognition of Mr. Miles' valued contributions to each organization. Mr. Supko proposed that the OC Post accept responsibility for fully funding the \$2,500 scholarship. Dr. Bob Yelin made a motion to approve Mr. Supko's proposal as well as have the OC Post chair the scholarship selection panel, which the BOD accepted.

Student Chapter - Dr. Scott Pringle described his progress in initiating a Student SAME Chapter of the OC Post. He is preparing a capture plan with specific recommendations to the BOD but has had limited responses from colleges over the summer months. He intends to coordinate with SAME Headquarters to ensure our efforts are consistent with SAME National. Dr. Bob Yelin recommended contacting Presidents of other SAME Posts with Student Chapters to ask about their experiences.

Readiness Plan - Mr. Steve Tayanipour described the National Response Framework which will be incorporated into our new Readiness Plan, which has been developed by Homeland Security and is to replace the National Response Plan (NRP). Jeff Davis asked the members of the Security Committee, headed by Mr. Tayanipour, to hold an off-line meeting before the end of August and make recommendations to the BOD for how to proceed.

5. New Business

Board of Directors - Mr. Cory Bersch recently tendered his resignation from the OC Post BOD. The Board appreciates Mr. Bersch's service to the OC Post. As discussed in the June 1 meeting, this opening will be filled by Captain Emil Popov, California National Guard, and a former OC Post board member who has recently returned from his assignment in Afghanistan.

8. Next Meeting

- The next Board meeting will be at Ninyo and Moore's Irvine office on Monday, 3 August 2009. The lunch sponsor for this meeting will be SCS Engineering.
- Recent lunch sponsors for the BOD meetings have been:

13 July 2009	VA Consulting
1 June 2009	Hill International
4 May 2009	EMAX Laboratories

13 April 2009	Integrated Environmental Services (IES)
2 March 2009	Enviro Compliance Solutions, Inc. (ECS)
2 February 2009	DCA Civil Engineering Group
5 January 2009	Kleinfelder
1 December 2008	URS Corporation
3 November 2008	Huitt-Zollars
6 October 2008	Don Mitchell Consulting
8 September 2008	Chambers Group, Inc.
4 August 2008	Hill International
7 July 2008	VA Consulting
2 June 2008	Ninyo & Moore
5 May 2008	DCA Civil Engineering Group

- The meeting adjourned at approximately 1:10 pm.

Respectfully submitted,
Will Manker
SAME OC Post Secretary