

**MEETING MINUTES  
BOARD OF DIRECTORS  
SAME ORANGE COUNTY POST**

**To:** Distribution  
**From:** Will Manker  
**Date:** May 3, 2009  
**Subject:** S.A.M.E. Orange County Post Board of Directors Meeting – April 13, 2009

**Board Members (in attendance):**

- |                      |                     |               |
|----------------------|---------------------|---------------|
| - Ron Everly         | - Penelope Cornwall | - Jeff Davis  |
| - Don McDougald      | - Judy McKeehan     | - Alicia Meza |
| - David Richter      | - Scott Pringle     | - Will Manker |
| - Sue Pender (guest) | - Sara Hill (guest) | - Jim Carter  |

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 13 April 2009. Mr. Jeff Davis, the SAME OC Post President, called the meeting to order at approximately 12:00 pm, after lunch.

**1. SAME / Society of Marketing Professional Services (SMPS) Joint Meeting**

- Representatives of the Society of Marketing Professional Services (SMPS), Ms. Sue Pender (President) and Ms. Sara Hill (Programs Chair), were guests of the BOD. They described the mission and composition of the SMPS. Made up primarily of AE firms, SMPS meets on a monthly basis and emphasizes education and project presentations. They proposed that the SAME OC Post and SMPS hold a joint meeting at some future date. They were encouraged to coordinate with John Cromwell, the OC Post Programs Chair and potentially target 27 August.

**2. Minutes Review**

- Draft minutes from the March 2009 BOD meeting were not available for review. The Post Secretary, Mr. Will Manker, was unavailable for that meeting.

**3. Treasurer's Report**

- Ms. Penny Cornwall, the SAME OC Post Treasurer submitted her monthly report for review by the BOD.
- Bart Patton, the OC Post Scholarship Chairman, asked Penny about the funds that are ordinarily set aside to for student scholarships in the October. Penny confirmed that the funds were available and that the Post was in very good financial shape in general, thanks to the spirit of volunteerism by the BOD and strong meeting attendance..

- Penny said she had already met with Wells Fargo to change the signing authority for the OC Post account from Immediate Past President, Bob Yelin, to the current Post President, Jeff Davis.

#### **4. Program Committee Report**

- Projector and Laptop – Jeff Davis asked if other BOD members would share the responsibility and volunteer to provide the projector and laptop for meeting presentations during the year.
- Reserved Table – Eagle’s Nest will provide a “Reserved” Sign for the Speaker’s Table in upcoming meetings. This table is typically available to the speaker and members of the BOD.
- Jeff Davis and Jim Carter, Chairman for the Business Opportunities Symposium discussed the upcoming 2009 Program schedule. The OC Post Program Chair, Dr. John Cromwell was not present for the meeting.
  - o Thursday, April 23 – Eagle’s Nest, Cypress. Captain John Kurtz, the Commanding Officer for Seal Beach NWS, will be the speaker. The Los Angeles Post’s Annual Business Forum is scheduled for 21 April.
  - o Thursday, May 21 – Joint Services Training Center Los Alamitos. General Coombs, the Commanding Officer of the Joint Services Training Center Los Alamitos, will be the speaker for this meeting.
  - o Thursday, June 25 – Camp Pendleton Day. The OC Post will share this event and split the proceeds 50-50 with the San Diego Post. Jim Carter and Mr. Rob Rouse, from the SD Post, will arrange for the speakers. Attendance is expected to be strong and so the Senior NCO Ballroom at Camp Pendleton is being considered since space at the previous venue, Sharky’s has been limited. Registrations will be handled by the OC Post. The OC Post will donate their proceeds to the Armed Services YMCA and Operation Homefront, benefiting U.S. Marines and their families.
  - o July – The July activity is still under discussion. The OC Post may resume Angel’s Baseball Night in July in partnership with the Veterans Administration. Penny Cornwall recommended a new activity, like the Orange County Ampitheater.
  - o August - Eagle’s Nest, Cypress. This meeting may be jointly hosted with the SMPS. The speaker is TBD.
  - o Friday, September 11 – Annual SAME Golf Tournament. Jeff Davis made arrangements to hold the event at the Navy Golf Course at the Eagle’s Nest, in Cypress.
  - o October – U.C. Irvine Scholarship meeting. Speaker TBD. Col Janice Dombi is a potential candidate.
  - o Thursday, 19 November - Business Opportunities Symposium, Costa Mesa Hilton.

#### **5. OC Post Website**

Jeff Davis said that he was attempting to include logos and hotlinks to the websites of all the Sustaining Members companies in the OC Post. In addition, he reported that the website had recently been updated with the new President's message.

**6. SAME National**

Jeff Davis, the newly elected OC Post President, will be attending the SAME National Conference in Salt Lake City, May 12-15. The OC Post provides up to \$1,000 in support of the Post participation at this annual event.

**7. Warriors' Career Bridge Committee**

At the meeting on 2 March, Ms. Rubina Chaudhary made a presentation to the OC Post BOD on behalf of her company, Family Management Matters (FMM). FMM, which supports the OC Post Warriors' Career Bridge Committee was bidding on the Caltrans Veterans' On-the-Job Training/Pre-Apprentice Program grant. In recognition, Jeff Davis drafted and presented a letter of support for FMM on behalf of the OC Post.

**8. SAME Engineering Summer Camp**

A student from Santa Ana High School, and member of the school's JROTC program, Hector Morales, will be the OC Post candidate for the Seabee Engineering Camp at Naval Base Ventura County this summer.

**9. New Business**

Streamers – Mr. Will Manker, the OC Post Streamers Chair, presented the results of the 2008 Streamers. The OC Post received won three streamers this year. The Post won two streamers with distinction: 1) Outreach & Communications, and 2) Relationships & Recognition. In addition, the OC Post received the 3) Membership Streamer.

**10. Next Meeting**

- The next Board meeting will be at Ninyo and Moore's Irvine office on Monday, 4 May 2009. The lunch sponsor for this meeting will be EMAX Laboratories.
- Recent lunch sponsors for the BOD meetings have been:

13 April 2009	Integrated Environmental Services (IES)
2 March 2009	Enviro Compliance Solutions, Inc. (ECS)
2 February 2009	DCA Civil Engineering Group
5 January 2009	Kleinfelder
1 December 2008	URS Corporation
3 November 2008	Huitt-Zollars
6 October 2008	Don Mitchell Consulting
8 September 2008	Chambers Group, Inc.
4 August 2008	Hill International
7 July 2008	VA Consulting

2 June 2008	Ninyo & Moore
5 May 2008	DCA Civil Engineering Group
7 April 2008	SCS Engineering

- The meeting adjourned at approximately 1:30 pm.

Respectfully submitted,  
Will Manker  
SAME OC Post Secretary